



McGrathNicol

29 April 2021

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To the employee as addresses

**Mainteam Holdings Pty Ltd (In Liquidation) as trustee for Redside Trust trading as Ellenbrook IGA
ACN 121 542 210
(Mainteam)**

I advise that Rob Brauer and I were appointed Liquidators of Mainteam on 19 April 2021 (**Liquidators**).

As I understand you were a former employee of Mainteam, this letter provides you with the information regarding the liquidation and interim advice regarding the *Fair Entitlements Guarantee Act* (**FEG**) in the event you are owed any outstanding pre-appointment employee entitlements from Mainteam.

Status of liquidation

The Liquidators are presently undertaking an investigation into the affairs of Mainteam and assess whether there are any realisable assets that be available to meet any creditor claims.

The Liquidators initial notice to creditors (including employees) will be sent to creditors of Mainteam by 4 May 2021, being within 10 business days of the Liquidators' appointment.

Pre-appointment entitlements

Accrued entitlements at the date of appointment of the Liquidators are a claim against Mainteam. These entitlements are likely to rank as a priority claim in accordance with the *Corporations Act*.

We are currently reconciling the books and records of Mainteam to ascertain any entitlements in which you may be owed and **will write to you separately for you to verify your personal details and to provide you with a breakdown of your estimated entitlements.**

The Australian Government provides financial assistance under FEG to cover certain unpaid employment entitlements to eligible employees who lose their job due to the liquidation or bankruptcy of their employer.

Three FEG fact sheets are enclosed that outline the operation of FEG and provide information on eligibility, how to apply for FEG assistance and how to access FEG online services.

Provided you are eligible, **once you have received your Worksheet**, you may proceed and lodge a claim with FEG by submitting an online form, visiting the FEG website (www.employment.gov.au/fair-entitlements-guarantee-feg) or by contacting the FEG Hotline on 1300 135 040.

3.03-210429-MAINHOL01-Employee circular-pd

In association
with



Liability limited by a scheme approved
under Professional Standards Legislation

ADVISORY
RESTRUCTURING



Company property

Should you be in possession of any company property belonging to Mainteam, please arrange to return it that you currently have in your possession, including but not limited to laptops, mobile telephones, corporate credit cards or car keys.

For the avoidance of doubt, please note that the Liquidators are not adopting and do not adopt any contract of employment that exists, or may have existed, between you and Mainteam.

If you require any further information, please contact Phoebe Donaldson on (08) 6363 7619.

Yours faithfully

Mainteam Holdings Pty Ltd (In Liquidation) as trustee for Redside Trust trading as Ellenbrook IGA

Rob Kirman
Liquidator