



## Notice of Meeting

**Sun Block Blinds (WA) Pty Ltd (Administrators Appointed)**  
**ACN 082 696 615**

### **NOTICE OF MEETING OF CREDITORS OF COMPANY UNDER EXTERNAL ADMINISTRATION**

1. Notice is now given that a meeting of the creditors of the company will be held virtually on **23 February 2022 at 3:00 PM (AWST)**.
2. The meeting will be held virtually using online video conferencing. The online video conference can be joined from a computer (preferred) or telephone. Questions can be typed or asked verbally during the meeting. Voting will be conducted by taking a poll by an electronic survey accessible by computer or mobile device.
3. Should you wish to attend, or nominate someone to attend by proxy or attorney on your behalf, contact Annie Purbrick by email (apurbrick@mcgrathnicol.com) or telephone (+61 8 6363 7637) and you will be provided with detailed instructions on how to participate in the meeting.
4. The purpose of the meeting is:
  - a. To consider the Administrators' report, in relation to the Company and any other matters raised relating to the Company's future and then to resolve either that:
    - i. Sun Block Blinds (WA) Pty Ltd (Administrators Appointed) should execute a Deed of Company Arrangement (**the DOCA Company**);
    - ii. the administration should end;
    - iii. the Company be wound up; or
    - iv. the meeting be adjourned.
  - b. To consider and if thought fit approve the Administrators' remuneration.
  - c. If the DOCA Company enters into a Deed of Company Arrangement, to consider and, if thought fit, approve the Deed Administrators' remuneration.
  - d. If the Company is wound up, to consider:
    - i. approving the Liquidators' remuneration, if thought fit;
    - ii. the appointment of a Committee of Inspection, if thought fit; and
    - iii. authorising the Liquidators to consider the early destruction of books and records.
  - e. To discuss any other relevant business which may arise.
5. The effect of Insolvency Practice Rules (Corporations) section 75-85 (entitlement to vote as a creditor at meetings of creditors) is:
  - a. A person other than a creditor (or the creditor's proxy or attorney) is not entitled to vote at a meeting of creditors.
  - b. Subject to subsections (c) and (d), each creditor is entitled to vote and has one vote.
  - c. A person is not entitled to vote as a creditor at a meeting of creditors unless:



- i. his or her debt or claim has been admitted wholly or in part by the external administrator; or
  - ii. he or she has lodged, with the person presiding at the meeting, or with the person named in the notice convening the meeting as the person who may receive particulars of the debt or claim:
    - those particulars; or
    - if required—a formal proof of the debt or claim.
- d. A creditor must not vote in respect of:
- i. an unliquidated debt; or
  - ii. a contingent debt; or
  - iii. an unliquidated or a contingent claim; or
  - iv. a debt the value of which is not established; unless a just estimate of its value has been made.
6. Proofs of debt and proxies must be submitted by 4:00 PM (AWST) on 22 February 2022.

Dated: 16 February 2022

A handwritten signature in black ink, appearing to read 'Rob Kirman', with a long horizontal flourish extending to the right.

Rob Kirman  
*Administrator*

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