

LINK INSOLVENCY SOLUTIONS - APPOINTMENT OF PROXY

PLEASE BRING A COPY OF THIS FORM WITH YOU FOR FASTER REGISTRATION AT THE CREDITORS MEETINGS

All forms returned to:
 Link Market Services Limited
 PO Box 3184
 Rhodes NSW 2138
 Facsimile: +61 2 9287 0309
 Client Code: RCRI
 Email: rcrtom@linkmarketservices.com.au
 Creditor Queries: +61 1300 911 275

CREDITOR DETAILS

Full Name of Company or Individual

Contact Telephone Number

Registered Address

Email Address

APPOINTMENT OF PROXY

STEP 1 INDEBTED COMPANY DETAILS - REFER ATTACHED SCHEDULE OF COMPANIES

Please insert the company number you have a claim against in this box (refer to attached schedule): →
 Failure to do so would mean that your submission cannot be processed.
 If you are a creditor of more than one Indebted Company, you must copy and provide a Proxy Form for each company.

STEP 2 APPOINT A GENERAL PROXY

the Chairperson of the Meeting (mark box) OR if you are NOT appointing the Chairperson of the Meeting as your proxy, then please write the name of the person or body corporate (excluding the registered creditor) you are appointing as your general proxy

to vote on your behalf at the Meeting of Creditors of the Company to be held at 1:00PM (AWST) on Tuesday, 26 March 2019 at Ballroom B, Duxton Hotel Perth, 1 St Georges Terrace, Perth WA 6000 and at any adjournment or postponement of the meeting. Please note this meeting is only for Companies 6 and 32.

Forms need to be returned no later than 10:00AM (AEDT) on Sunday, 24 March 2019.

STEP 3 VOTING INSTRUCTIONS FOR A SPECIAL PROXY

Please read the voting instructions overleaf before marking any boxes with an . For Against Abstain

Resolutions for Company 6

- | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| 1 That the remuneration of the Voluntary Administrators of RCR Asset Maintenance Pty Ltd (Administrators Appointed) for the period 21 November 2018 to 1 March 2019, calculated at hourly rates as detailed in the Initial Remuneration Notice dated 26 November 2018, is determined in the sum of \$192,192.81, exclusive of GST. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 That the future remuneration of the Voluntary Administrators of RCR Asset Maintenance Pty Ltd (Administrators Appointed) from 2 March 2019 to 26 March 2019 is determined at a sum equal to the cost of time spent by the Voluntary Administrators and their partners and staff, calculated at the hourly rates as detailed in Initial Remuneration Notice dated 26 November 2018, up to a capped amount of \$20,000.00, exclusive of GST." | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 That RCR Asset Maintenance Pty Ltd (Administrators Appointed) be wound up, with Jason Preston, Jamie Harris, Matthew Caddy and Rob Brauer being appointed as Joint and Several Liquidators. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 That the Liquidators are authorised to compromise debts of the Company greater than \$100,000 under Section 477(2A) of the Act. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 That the Liquidators are authorised to enter agreements that may take longer than three months to complete under Section 477(2B) of the Act. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Resolutions for Company 32

- | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| 1 That the remuneration of the Voluntary Administrators of A.C.N. 060 002 968 Pty Ltd (Administrators Appointed) (formerly known as RCR Resources (Heat Treatment) Pty Ltd) for the period 21 November 2018 to 1 March 2019, calculated at hourly rates as detailed in the Initial Remuneration Notice dated 26 November 2018, is determined in the sum of \$295,080.36, exclusive of GST. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 That the future remuneration of the Voluntary Administrators of A.C.N. 060 002 968 Pty Ltd (Administrators Appointed) (formerly known as RCR Resources (Heat Treatment) Pty Ltd) from 2 March 2019 to 26 March 2019 is determined at a sum equal to the cost of time spent by the Voluntary Administrators and their partners and staff, calculated at the hourly rates as detailed in Initial Remuneration Notice dated 26 November 2018, up to a capped amount of \$40,000.00, exclusive of GST. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 That A.C.N. 060 002 968 Pty Ltd (Administrators Appointed) (formerly known as RCR Resources (Heat Treatment) Pty Ltd) be wound up, with Jason Preston, Jamie Harris, Matthew Caddy and Rob Brauer being appointed as Joint and Several Liquidators. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 That the Liquidators are authorised to compromise debts of the Company greater than \$100,000 under Section 477(2A) of the Act. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 That the Liquidators are authorised to enter agreements that may take longer than three months to complete under Section 477(2B) of the Act. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

STEP 4 SIGNATURE OF CREDITORS - THIS MUST BE COMPLETED

Creditor 1 (Individual)/Agent 1	Creditor 2 (Individual)/Agent 2	Creditor 3 (Individual)/Agent 3

This form should be signed by the creditor. If signed by the creditor's attorney, the power of attorney must have been previously noted by the registry or a certified copy attached to this form. If executed by a company, the form must be executed in accordance with the company's constitution and the Corporations Act 2001 (Cth).



HOW TO COMPLETE THIS PROXY FORM

Appointment of a Proxy

If you wish to appoint the Chairperson of the Meeting as your proxy, mark the box in Step 2. If the person you wish to appoint as your proxy is someone other than the Chairperson of the Meeting please write the name of that person in Step 2. A proxy need not be a creditor of the company. A proxy may be an individual or a body corporate.

Note: The proxy nomination will be deemed invalid if you do not complete this step.

Votes on Items of Business - Proxy Appointment

Directed Votes

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business in Step 3. All your entitlements will be voted in accordance with such a direction. If you mark more than one box on an item your vote on that item will be invalid.

General (open) Votes

If you do not mark any of the boxes on an item of business in Step 3, your proxy may vote as he or she chooses.

Signing Instructions

You must sign this form as follows in the spaces provided:

Individual: where the holding is in one name, the holder must sign.

Joint Holding: where the holding is in more than one name, either creditor may sign.

Power of Attorney: to sign under Power of Attorney, you must lodge the Power of Attorney with the registry. If you have not previously lodged this document for notation, please attach a certified photocopy of the Power of Attorney to this form when you return it.

Companies: where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the *Corporations Act 2001*) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

Notes

1. If the creditor is a sole trader, sign in accordance with the following example: "A.B., proprietor".
2. If the creditor is a partnership, sign in accordance with the following example: "A.B., a partner of the said firm".
3. If the creditor is a company, then the form of proxy must be under its Common Seal or under the hand of some officer duly authorised in that capacity, and the fact that the officer is so authorised must be stated in accordance with the following example: "for the company, A.B." (duly authorised under the Seal of the Company).

CERTIFICATE OF WITNESS (only to be completed if the person giving the proxy is blind or incapable of writing)

(This certificate is to be completed only if the person giving the proxy is blind or incapable of writing. The signature of the creditor, contributory, debenture holder or member must not be witnessed by the person nominated as proxy)example: "for the company, A.B." (duly authorised under the Seal of the Company).

I _____
(name)

of _____
(address)

certify that the above instrument appointing a proxy was completed by me in the presence of and at the request of the person appointing the proxy and read to him or her before he or she signed or marked the instrument.

Dated: _____

Signature of witness: _____


Description: _____


Place of residence: _____


Lodgement of a Proxy Form


This Proxy Form (and any Power of Attorney under which it is signed) must be received at an address given below by **10:00AM (AEDT) on Sunday, 24 March 2019**. Any Proxy Form received after that time will not be valid for the scheduled meeting.

Proxy Forms may be lodged:

 **by mail:**
Att: RCR Tomlinson Group (All Administrators Appointed)
C/- Link Market Services Limited
PO Box 3184
Rhodes NSW 2138
Australia

 **by email:**
scan and email to rcrtom@linkmarketservices.com.au

 **by fax:**
+61 2 9287 0309

 **by hand*:**
delivering it to Link Market Services Limited, 1A Homebush Bay Drive, Rhodes NSW 2138.
Att: RCR Tomlinson Group (All Administrators Appointed)
* During business hours (Monday to Friday, 9:00am-5:00pm)



Schedule of companies - Perth meetings

	Company	ACN	DXG
6	RCR Asset Maintenance Pty Ltd (Administrators Appointed)	123 094 735	No
32	A.C.N. 060 002 968 Pty Ltd (Administrators Appointed) (formerly known as RCR Resources (Heat Treatment) Pty Ltd)	060 002 968	No