

**Banksia Securities Limited ABN 45 004 736 458  
(Receivers and Managers Appointed)  
("the Company")**

**Circular to all Creditors, Suppliers and Contractors**

We refer to the appointment of Tony McGrath, Joseph Hayes, Matthew Caddy and Robert Kirman of McGrathNicol as Joint and Several Receivers and Managers of the Company on 25 October 2012 pursuant to the registered charge of The Trust Company (Nominees) Limited (Trustee).

The Receivers have taken control of the Company's business and assets and are in the process of conducting an urgent review of the Company's financial position, loan book and underlying security properties.

We would appreciate you making goods and services available to the Company on your usual trading terms and conditions when so requested by me or my authorised representatives.

Please adopt the following procedure with regard to the Company's account:

- + close your present account as at the date of our appointment, being 25 October 2012;
- + open a new account in the name of the "Banksia Securities Limited (Receivers and Managers Appointed)"; and
- + credit only to be extended on receipt of a signed purchase order.

We have in place with management a preliminary process whereby purchase orders up to \$1,000 (exclusive of GST) may be accepted in the usual course of business. Any orders in excess of this amount should be signed personally by a Receiver and Manager or one of the authorised personnel whose specimen signatures appear on page 3 of this circular.

Payments made by the Receivers and Managers must be applied against debts incurred by the Receivers and Managers and cannot be applied against any pre-appointment debt owed to you by the Company.

Additionally, if you are currently a customer of the Company as well as a creditor, any goods or services supplied to you by the Company following our appointment must be paid for in full in accordance with the Company's normal trading terms. Any goods or services provided by the company are provided in accordance with the above condition.

Please note:


- + Any further credit properly incurred for goods and services supplied on the new account will be a liability of the Receivers and Managers.
- + Under the Pay As You Go (PAYG) regime we will be obliged to withhold 46.5% from payments to suppliers who do not quote a current Australian Business Number (ABN). Please ensure that a current ABN is quoted for each supply made by you.
- + Input tax credits for payments made to registered suppliers cannot be claimed until such time as a compliant tax invoice has been received. Accordingly, we expect suppliers to provide a GST compliant tax invoice prior to payment for supplies you make to the company.

A copy of the "Insolvency information for directors, employees, creditors and shareholders" information sheet issued by the Australian Securities & Investments Commission ("ASIC") is enclosed for your information.

It is our intention to attend to you and your enquiries quickly and efficiently and we expect to issue a further circular updating you on the progress of the receivership in the near future.

We thank you in advance for your assistance and cooperation. If you require any further information, please contact your usual Company staff representative. If you would like to contact the Receivers regarding any receiverhip queries please email [banksia@mcgrathnicol.com](mailto:banksia@mcgrathnicol.com).

Dated 25 October 2012



Joseph Hayes  
*Joint & Several Receiver and Manager*

*Enclosure:*

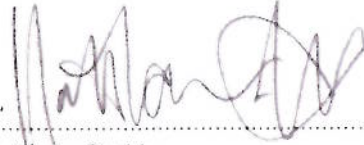
ASIC "Insolvency information for directors, employees, creditors and shareholders" information sheet

**Banksia Securities Limited – ABN 44 095 628 125  
(Receivers and Managers Appointed)  
("the Company")**

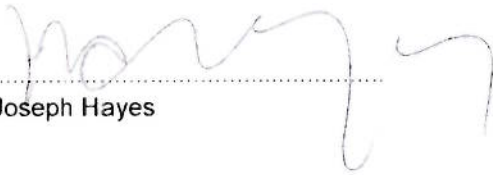
**Schedule of authorised signatories for orders in excess of \$1,000**



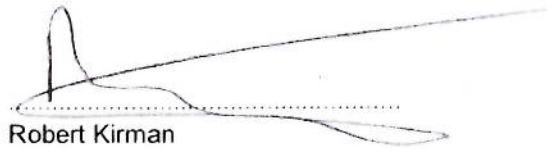
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Tony McGrath



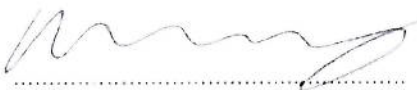
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Matthew Caddy



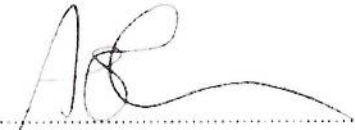
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Joseph Hayes



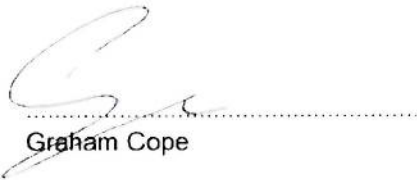
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Robert Kirman



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Barry Kogan



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Ashley Johnstone



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Graham Cope



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Andrew Wharton



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Andrew McCabe



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Luke Furler



ASIC

Australian Securities & Investments Commission

## Insolvency information for directors, employees, creditors and shareholders

ASIC has 11 insolvency information sheets to assist you if you're affected by a company's insolvency and have little or no knowledge of what's involved.

These plain language information sheets give directors, employees, creditors and shareholders a basic understanding of the three most common company insolvency procedures—liquidation, voluntary administration and receivership. There is an information sheet on the independence of external administrators and one that explains the process for approving the fees of external administrators. A glossary of commonly used insolvency terms is also provided.

The Insolvency Practitioners Association (IPA), the leading professional organisation in Australia for insolvency practitioners, endorses these publications and encourages its members to make their availability known to affected people.

### List of information sheets

- INFO 41 *Insolvency: a glossary of terms*
- INFO 74 *Voluntary administration: a guide for creditors*
- INFO 75 *Voluntary administration: a guide for employees*
- INFO 45 *Liquidation: a guide for creditors*
- INFO 46 *Liquidation: a guide for employees*
- INFO 54 *Receivership: a guide for creditors*
- INFO 55 *Receivership: a guide for employees*
- INFO 43 *Insolvency: a guide for shareholders*
- INFO 42 *Insolvency: a guide for directors*
- INFO 84 *Independence of external administrators: a guide for creditors*
- INFO 85 *Approving fees: a guide for creditors*

### Getting copies of the information sheets

To get copies of the information sheets, visit ASIC's website at [www.asic.gov.au/insolvencyinfosheets](http://www.asic.gov.au/insolvencyinfosheets). The information sheets are also available from the IPA website at [www.ipaa.com.au](http://www.ipaa.com.au). The IPA website also contains the IPA's Code of Professional Practice for Insolvency Professionals, which applies to IPA members.

**Important note:** The information sheets contain a summary of basic information on the topic. It is not a substitute for legal advice. Some provisions of the law referred to may have important exceptions or qualifications. These documents may not contain all of the information about the law or the exceptions and qualifications that are relevant to your circumstances. You will need a qualified professional adviser to take into account your particular circumstances and to tell you how the law applies to you.